

Carrick Futures Small Grants Guidance for Community Councils and small grant applicants January 2019

The Carrick Futures Small Grants scheme provides an annual grant of £5,000 for each of the six Carrick Futures Community Councils (Ballantrae, Barr, Barrhill, Colmonell & Lendalfoot, Girvan & District, and Pinwherry & Pinmore) for onward distribution by them in the form of small grants of up to £500.

The scheme is intended to support small, local initiatives, where the project cost is below the application threshold to the main fund.

Ongoing provision of Small Grants to each Community Council is conditional on compliance with this guidance and other terms and conditions as outlined in grant offer packs.

FOR APPLICANTS

Small Grants support 'lower level' activity that is not of sufficient scale to be supported via an application to the Carrick Futures main fund.

Groups that hold an award from the main fund cannot also apply to the small grants scheme for contributions to the same project, as this is felt to be unfair to smaller groups/projects.

In all cases, applicants will need to demonstrate that the proposed activity/project provides a level of community benefit.

At the discretion of each Community Council, grants can be made to unconstituted groups or individuals, or alternatively a 'sponsor' organisation may be nominated to hold the grant and make payments in respect of the project.

The Community Council may itself act in this capacity.

FOR COMMUNITY COUNCILS

The Carrick Futures Board may consider an additional payment up to a further £5,000 to a Community Council which has exhausted its grant during the year on the basis of i) a completed monitoring report and ii) evidence of more demand from local groups. Decisions will be made on a case-by-case basis, based on other fund commitments/pipeline activity/available funds.

Community Councils will not be penalised for not spending down their small grants allocation in any one year. However, when their balance is at £10,000 they will be required to spend it down to £5,000 before the next allocation is made.

Where communities have access to other small grant facilities, then it is reasonable to expect a Community Council to match fund between these “pots”. Where this is the case, it is expected that Community Council’s will be able to maintain a distinct record of Carrick Futures small grant transactions.

The Community Council will report at least annually on small grants distributed, using the monitoring report template. This will be sent to Community Councils at the same time as the grant offer letter and grant acceptance form.

Community Councils will provide applicants with the standardised Carrick Futures Small Grants application form.

Community Councils can approach the Secretariat, Foundation Scotland at any time for guidance or advice on Small Grants.

Discussed, reviewed and approved by the Carrick Futures Board

6th February 2019